



BOARD MEETING

DATE: February 20, 2020
LOCATION: 1100 W Traverse Pkwy, Lehi, UT
ATTENDEES: Jarid Love, Randy Parry, Scott McDonald, Jeremy Leavitt, Jason Love, Jake Huggard, Brittney Pyne

FOLLOW UP ITEMS

1. Review 2019 taxes and non-profit status
 1. The Association was not originally registered as a non-profit. Taxes can be minimized as incoming funds are used annually. Non-profit status
2. 2020 Budget
 1. 2019 taxes were lower than projected, and surplus will be added to road maintenance.
 2. MOTION: Jarid - to approve the adjusted 2020 budget. Randy seconds.
RESULT: unanimous in favor.
3. Outstanding dues report and collection policy review
 1. Brittney will continue to work with collections, as per the approved collection policy.
4. Jarid is revising the building approval document for clarity.
 1. A member who is hoping to build a container home is working with the county, and will continue to keep the Board informed.
5. Gate status
 1. Scott and Jason have contacted members who could help maintain the gates throughout winter.
 2. A member email will be sent to keep members informed about gate status.
6. Jason has submitted the easement for legal review.
7. Scott will work with his Forest Service contact about getting thistle spray as spring approaches.
8. New member welcome letter
 1. Brittney will email the Board the revised letter for comment.

2. Jake will post the revised letter on the website.
9. Annual presentation/newsletter review
 1. Members will receive two separate emails in mid-March. 1. 2020 newsletter/agenda, and 2. 2020 dues invoice.
 2. The newsletter will contain live links to the PMLOA website and other forms.
 3. The Board will approve the presentation/newsletter after formatting changes are finalized.

ACTION ITEMS

1. Jarid is revising the building approval document for clarity.
2. Jason will create a member email regarding gates and Jake will send it.
3. Scott will work with his Forest Service contact about getting thistle spray as spring approaches.
4. Brittney to forward revised welcome letter to Board, and Jake will post.
5. Jake will send the annual newsletter email, and Brittney will send invoices for 2020 dues.