



BOARD MEETING

DATE: November 19, 2020

LOCATION: Virtual meeting

ATTENDEES: Jarid Love, Randy Parry, Scott McDonald, Jason Love, Jake Huggard, Brittney Pyne

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1. Jarid will put together a year-end financial report
 2. Road maintenance
 1. The board has spent just under the road maintenance budget for the year.
 2. Rick has been able to put some road base near gate 6, which had previously been neglected.
 3. A member has notified the board about a sink hole where water has eroded part of a road. After consulting with the road work contractor, the plan will be to repair it next spring.
 4. Monitoring all of the culverts to be sure they are not blocked is a large task. The board will check them as often as possible and clean out any debris that may be blocking them.
 5. The upcoming member email will request the assistance of all association members in monitoring and cleaning out culverts as needed.
 6. The upcoming member email will notify members that all gates should remain closed and locked throughout the winter. Electronic gates 1 and 5 will continue to function and should not be disabled.
 7. Some individuals have placed lock boxes on the gates for various purposes. The board has received member complaints. The board will
 1. Address the item in a spring email to the association asking members to notify the board if they have a specific need to place a key box temporarily.
 2. The key box should be labeled with the owner's name and lot number.
 3. Bring this item before the membership at the annual meeting.
 3. Secretary position
 1. Position will be coming open next spring
 2. Jake will include this in the upcoming member email, requesting potential candidates to contact the board.
 3. Brittney will work with the replacement secretary throughout the upcoming invoicing and other tasks.
 4. Plowing

1. The association has hired someone to plow the parking lot during winters, but this may be a task a member would be willing to do. Jason will look into this.

ACTION ITEMS

1. Jarid will run a year-end financial report
2. Jake will draft a member email to
 1. Ask association members to help monitor and maintain culverts
 2. Notify members that gates should remain locked, and functional throughout the winter.
 3. Notify members of the secretary position opening
3. Jason will ask members who may be willing to plow the parking lot